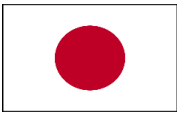


**CHECKLIST – Traveling with / Visiting Japanese spouse – Single entry Sticker**

All Documents in English or Japanese only		
1.	<input type="checkbox"/>	<p><b>Visa Application Form</b>            Complete the application form. It must be <b>TYPED</b> in block letters. All fields should be filled. <b>Write N/A or NONE</b> if not applicable. Must be originally signed by the applicant and declaration must be filled. <a href="#">Form &amp; Sample</a>  <b>For Nationals of Russia, CIS Countries, Ukraine, and Georgia – 2 sets of originally signed application forms must be provided.</b></p>
2.	<input type="checkbox"/>	<p><b>Photos (Size 45mm x 35mm)</b>            1 photo, that must be a clear copy, high-resolution, white background and recent photo (not older than 6 months). The photo must be glued to the application form. <b>(DO NOT USE STAPLE)</b>  <b>For Nationals of Russia, CIS Countries, Ukraine, and Georgia – 2 photos must be provided.</b></p>
3.	<input type="checkbox"/>	<p><b>Original Passport &amp; Copy</b>            The ORIGINAL and COLORED COPY of PASSPORT with the UAE residence visa must be submitted at the time of application. If UAE Visa is in an old passport, then both passports must be submitted. Validity – 30 days from date of return from Japan.  <ul style="list-style-type: none"> <li>Passport must have more than 2 blank visa pages.</li> </ul> </p>
4.	<input type="checkbox"/>	<p><b>UAE Residence Visa, Copy and Emirates ID – Valid 30 days from date of return</b></p> <ul style="list-style-type: none"> <li>Copy of Valid UAE residence visa sticker</li> <li>Copy of Emirates ID – Original must be presented at the Visa Centre.</li> </ul>
5.	<input type="checkbox"/>	<p><b>Copy of Japanese spouse's passport</b>            COLORED COPY of PASSPORT must be submitted at the time of application.</p>
6.	<input type="checkbox"/>	<p><b>Document to prove the marriage</b>            Marriage Certificate, Family Register issued within 3 months etc</p>
7.	<input type="checkbox"/>	<p><b>Proof of Financial means – UAE Personal Salary Bank E-statements / Account detail Certificate</b>            An up to date <b>3 months of UAE electronic generated personal bank statement</b> of the applicant – including the <b>account holder's name and account details including account number, IBAN etc.</b> - <i>not older than 10 days from date of application.</i>  <ul style="list-style-type: none"> <li>For Partner, Owner of the company, UAE personal saving bank statements.</li> </ul> </p>
8.	<input type="checkbox"/>	<p><b>Original Certificate of Employment</b></p> <ul style="list-style-type: none"> <li>Company seal and wet signatures by person in charge are required (including signatory's name and position).</li> <li>The salary, position, <b>detailed</b> purpose of travel and financial undertaking must be stated. Form is free style.</li> <li>It should be addressed to the Consul- General of Japan in Dubai.</li> <li>For Partner, Owner, Golden Visa Holders the company letter as per the abovementioned required.</li> <li>For those owners sponsored by the Free Zone, NOC issued from Free Zone is additionally required.</li> <li>ORIGINAL wet company stamp and signature if it doesn't explicitly state "Electronically Generated", with the electronic stamp and signature.</li> </ul>
9.	<input type="checkbox"/>	<p><b>Copy of the Letter of reason for Invitation (without omission, with all the details)</b></p> <ul style="list-style-type: none"> <li>State the purpose and activities in Japan "in detail". (Vague references such as "visiting acquaintances" or "visiting friends" are unacceptable.)            A person in a position of authority at the company/organization may put his/her signature.</li> <li>Write the full name of an applicant using the "alphabetic characters"</li> <li>Sample available in <a href="#">Download Forms Section</a></li> </ul>
10.	<input type="checkbox"/>	<p><b>Schedule of Stay/ Itinerary</b></p> <ul style="list-style-type: none"> <li>Information on planned schedule of flight with entry / departure date to / from Japan</li> <li>Daily activities in Japan, including information of accommodation and contact. <a href="#">Available on the website.</a></li> </ul>
11.	<input type="checkbox"/>	<p><b>In case the accommodation / expenses are fully or partially provided by the inviter</b></p> <ul style="list-style-type: none"> <li><b>A copy of Letter of Guarantee</b></li> <li><b>A copy of Residence Certificate of the accommodation's householder</b> (Jyuminhyo(住民票) with all matters listed except for individual Number (My number (マイナンバー) and resident)</li> </ul>

**IMPORTANT NOTES:**

- Kindly note that we are unable to accept applications if your flight is scheduled within **2 WEEKS** from the application date.
- It is NOT allowed to stay in Japan more than 90 days or perform any activities to undertake revenue-generating business operations or any activities to receive remuneration as visa status of short-term stay.
- Applicants residing in the following Emirates - Dubai, Sharjah, Ajman, Umm Al Quwain, Ras Al Khaimah and Fujairah. And the residents (including its citizen and foreigner) of Afghanistan, Syria and Yemen are eligible to apply for the visa.
- Documents must be ORIGINAL unless specifically indicated.** The required documents should be valid at the time of visa application and should be submitted within 3 months of their date of issue. Submitted documents



CONSULATE-GENERAL OF JAPAN IN DUBAI

for application will not be returned (**except passport**). You may be requested to submit additional documents that are deemed necessary for the examination.

- The applicant may be requested to submit additional documents that are deemed necessary for the examination.
- Application can be only lodged within 90 days of planned travel to Japan.
- Applicants are responsible for tracking the status of application on the website or opt for optional tracking services or seek assistance from VFS Contact Centre.

Please **NOTE** that submitting **INCOMPLETE/INCORRECT** documents that are not meeting the requirements mentioned in the list above or that were advised to you at the counter by the submission officer would lead to **IMMEDIATE REJECTION or TERMINATION** of the application by the Consulate.

**Remarks:**

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**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**VFS Officer Signature:** \_\_\_\_\_